



**Friends of Mongolia Small Grant Application Short Form (\$500USD or less)
Open to Mongolia based Volunteers and Community Organizations**

Application Information 2010
RFP Available: November 22, 2010
Application Deadline: February 1, 2011
Award: March 2011

Friends of Mongolia is now inviting applications for 2011 funding.

Award Ceiling: \$500.00 USD.

The goal of the FOM small grants is to provide seed money for community based projects in Mongolia. We will consider projects that:

- Focus on PCV-Local organization partnerships.
- Demonstrate either an in-kind donation, or use of existing resources.

We will NOT consider projects that:

- Request over \$500.00 USD
- Ask for large equipment purchases
- Do not demonstrate community involvement

Previous grants have contributed to:

- Resources Rooms
- Health Care Projects
- Radio and technology projects
- English language summer camps

If granted, FOM requires the grantee to write a midterm report (month 6 of a 12 month project) and a final report at the end of the project. These reports must describe the project to date. We strongly encourage reports that are narrative in nature, contain photos, and are jointly written with Mongolian counterparts.

Please return this application via email to officers@friendsofmongolia.org. or by mail to Friends of Mongolia, Central Post Office, Box 2790, Ulaanbaatar 13, Mongolia. Applications are not considered complete unless all requested materials are received. See application checklist at the end of this document.

1. Name of Organization
Physical Address

Mailing Address

Website Address

2. Contact Information
Primary Point of Contact (name & title)
Telephone Number
E-mail Address

3. Please provide the names and titles of the officers of the organization, or if a member of Peace Corps or VSO, please provide the name and title of direct supervisor(s).

.....

4. Has the organization received funds from FOM before? When and for what project? (If yes, you do not need to fill out questions 5, 6, and 7 or attach the organization registration)

Yes; Peace Corps

5. What is the purpose/mission statement of the organization (if not in Peace Corps or VSO)?

.....

6. For US-domestic or Mongolia-based non-Peace Corps/VSO organizations, how is the organization registered/chartered – e.g., is it a registered charity (501c3), a foundation, etc.?

.....

**7. For US-based organizations, what is the organization's Federal Tax ID Number?
Please include a scanned copy of the organization's charter/registration with this form (non-Peace Corps/VSO only).

8. Project focus (check all that apply)

Health
 Cultural
 Education
 Other

Project Narrative (Maximum 1 page for items 9-14)

9. Location. Please describe the project location.

Dariganga Soum, located in the south-east of Sukhbaatar Aimag. The camp site is at a dedicated location approximately 3 kilometers from Dariganga Soum.

10. Main Objectives. Ensure that objectives are specific, measurable, and time-bound;

11. Activities. Summary of activities to reach objective.

Goal: To improve the knowledge of life skills, home accident prevention, and HIV/AIDS/STI prevention of 300 children and teenagers who will attend the Sukhbaatar Aimag Children's Camp in June 2011.

Objective 1: By July 2011, 85% of the children ages 9-12 who attend Sukhbaatar Aimag Children's English Camp will have improved knowledge in life skills and the prevention of home accidents, facilitated by Sukhbaatar Aimag hospital workers and Peace Corps Volunteers.

Activity 1: Distribute pre and post tests related to home accident prevention. Camp facilitators will examine the results of these tests to measure the current awareness of the participants and effectiveness of lessons.

Activity 2: Hospital educators and Peace Corps Volunteers will facilitate nine 90 minute lessons per camp session. Lessons will focus on practical strategies to help camp attendees better understand and implement home accident prevention measures.

Activity 3: Conduct interactive activities on emergency preparedness in the home.

Objective 2: By July 2011, 85% of the teenagers ages 13-16 who attend Sukhbaatar Aimag Children's English Camp will have improved knowledge in life skills and HIV/AIDS/STI prevention facilitated by Sukhbaatar Aimag hospital workers and Peace Corps Volunteers.

Activity 1: Distribute pre and post tests related to STI/HIV/AIDS prevention.

Activity 2: Run interactive lessons on HIV/STI/AIDS prevention and life skills. Hospital educators and Peace Corps Volunteers will facilitate nine 90 minute lessons per camp session.

Activity 3: Provide time for group discussions during each meeting and reserve classroom space and time during every evening for camp attendees who wish to discuss related matters in a more private, intimate setting with trained hospital personnel.

12. Beneficiaries. List the beneficiaries of the project, including number of women and girls among each beneficiary group.

Children, ages 9-16. The camp aims to have 150 children participate in each of the ten day sessions, totaling 300 children. The number of girls varies year to year; based on previous year's attendance rates we estimate that 55-60% of the participants will be female.

13. How does this donation support FOM's strategic plan or mission statement (see www.friendsofmongolia.org)?

The Sukhbaatar Aimag English Camp is an annual English and life skills camp taught by Mongolian English teachers and American and Mongolian volunteers. The camp promotes human development through education and increased awareness of social issues that affect children and teenagers. By engaging with one another in a supportive, healthy, educational environment, camp attendees can discuss social issues and topics with trained professionals and learn together in order to strengthen their community bond and lead healthier, safer, more informed lives.

14. Duration of project in months

Approximately one month; the English Camp will run in two sessions of ten days each in June 2011.

15. Budget. Please include all other sources of funding, community contributions (including in kind), and amount requested from FOM. Be as detailed as possible. If FOM funding is supplementary funding to and already funded project, please explain.

We hope to receive supplemental funding from other organizations to provide partial and full scholarships to children who are financially unable to pay the camp fee. Additionally, the Children's Center will work with the Mongolian Education Center, the Sukhbaatar Social Welfare Organization, and the local Mongolian Government to provide resources and financial assistance for disabled children from Sukhbaatar Aimag. Through financial assistance from Friends of Mongolia, we will provide an enjoyable, informative camp experience by conducting daily lessons relating to life skills, accident prevention, and HIV/AIDS/STI prevention. These instructive, informative lessons will be facilitated by well-trained, highly skilled professionals designed to benefit children who might not otherwise learn about these critical issues.

	Partner 1	Cost per (₮)	Number	Community contribution	Friends of Mongolia	TOTAL (₮)
Human resources	Hospital educator salary (2 doctors, 2 nurses)	142,875	4	571,500		571,500
Supplies	Paper (copies), pre and post tests	100	620	62,000		62,000
	Kids pens and notebooks	1050	300		315,000	315,000
	Certificate paper	100	300		30,000	30,000
Activity Supplies	Chalk boards	1000 per day	20 days	20,000		20,000
	Chalk	1000	10		10,000	10,000
	Board and paper marker	2,500	35		87,500	87,500
	Balls	10,000	6		60,000	60,000
	Rope (60m)	400	60		24,000	24,000
	Flags	10,000	7		70,000	70,000
Equipment	Car and driver	30,000	3	90,000		90,000
	Gas (round trip)	112,200	3	336,600		336,600
Total (₮)				1,080,100 (872.81 USD)	596,500 (482.02 USD)	1,676,600 (1354.83 USD)

Total Community Contribution: 64.4%

Total Friends of Mongolia Contribution: 35.6%

Supplementary Documents and Information

Application Checklist:

- Application form (3 pages)
- Proposal Summary (1 page maximum)
- Verification that the project is:
 1. Community initiated and directed
 2. Meets a community need or interest
 3. Supported by at least a 25% community contribution (in-kind donations are acceptable)
 4. Well planned with sustainability in mind
- Detailed Budget. If the FOM Grant is for supplementary funding to an all ready funded project please describe why additional funding is needed, what it will be used for, and how the funding will increase the overall success of the project. Make sure all calculations are correct and budget it easy to understand.
- Additional supporting documents as needed.

Applicant terms and signature:

We, the undersigned, agree to the following terms when applying for funding from the Friends of Mongolia Small Grant Program:

- Funds can only be used for the items specifically stipulated in the attached budget.
- A final report must be submitted to Friends of Mongolia within 30 days of completing the project, which describes project outcomes, any deviations from the project plan, and itemized description of all expenses including copies of receipts.
- Any unused funds must be returned to Friends of Mongolia within 30 days of project completion.
- All applications are reviewed by an independent committee and application for funds does not guarantee that funds will be awarded. The amount available for grants is not fixed and may vary each year.
- The final funding award amount is at the sole discretion of Friends of Mongolia and approved funds not collected within the designated time frame of the project will remain the property of Friends of Mongolia.

In addition, we the undersigned, certify that this project is community initiated and directed.

Project Coordinator (or PCV/VSO) Signature:

Date Application Received:
Date Reviewed by FOM:
Date Applicant notified of decision:
Date of project completion: